

Board Meeting Minutes

Orleans Land Restoration Corporation

December 9, 2022

**121 N Main St 2nd Floor Albion NY
Board Room
9:00 am**

Directors Present:

John Misiti, Chairman
John Fitzak, Treasurer
Craig Tuohey, Director
Skip Draper, Vice Chairman
Carol D'Agostino, Assistant Treasurer

Directors Absent:

Ed Urbanik, Secretary

Also Present:

Michael Dobell, CEO/CFO
Gabrielle Barone, Vice President Business Development
Diane Blanchard, MAP Business Coordinator
Kevin Zanner, OEDA Legal Counsel

- I. Roll Call-** The meeting was called to order by John Misiti at 9:50 a.m. Diane called the roll. Board members John Misiti, Craig Tuohey, Skip Draper, John Fitzak and Carol D'Agostino were present, constituting a quorum of the Board. Skip Draper left the meeting during the presentation of the financial and returned during the presentation of the 2023 budget.
- II. Approval of Previous Board Minutes November 18, 2022---**The November 18, 2022 Board meeting minutes were reviewed. A motion was made by Skip Draper to approve the meeting minutes as presented, seconded by John Fitzak. Motion unanimously carried (5-0-0).

III. Financials

Accept the OLRC Monthly Financials

Michael presented the monthly financials for the month ending November 30, 2022.

Motion to accept the OLRC Monthly Financial Report made by Craig Tuohey, seconded by John Fitzak. Motion unanimously carried (4-0-0).

IV. Legal—No report.

V. Operations Report/Facilities/Sites---None.

VI. Old Business---None.

VII. New Business

Consider the Adoption of the 2023 OLRC Meeting Schedule

Michael presented the proposed 2023 meeting schedule. John Fitzak made a motion to approve the 2023 OLRC meeting schedule. The motion was seconded by Craig Tuohey and unanimously carried (4-0-0).

Consider the Adoption of the 2023 Operating Budget

Michael presented the proposed budget for 2023. John Fitzak made a motion to accept the 2023 budget. The motion was seconded by Craig Tuohey and unanimously carried. (5-0-0).

Consider the Engagement Letter for Roush CPA

Michael presented the Roush CPA Engagement letter. There is no change in the hourly rate to be charged from the current year. John Fitzak made a motion to approve the engagement letter. The motion was seconded by Carol D'Agostino and unanimously carried (5-0-0).

VIII. Executive Session---None.

IX. Adjournment

John Fitzak made a motion to adjourn the meeting subject to the Chairman's recall. The motion was seconded by Carol D'Agostino and unanimously carried.

Respectfully Submitted,

Diane Blanchard