

**The Orleans County Local Development Corporation
Board of Directors Meeting**

June 15, 2022

VIA ZOOM CONFERENCE CALL

**121 N Main St., 2nd Floor, Albion, New York
Board Room
8:30 a.m.**

Directors Present:

John Misiti, Director
Jeffrey Martin, Vice Chairman
Skip Draper, Director
Kathy Blackburn, Secretary
Laura Olinger, Treasurer
Bill Eick, Director

Directors Absent:

Fred Miller, Director

Also Present:

Michael Dobell, CEO/CFO OEDA
Diane Blanchard, OEDA Admin/MAP Manager
Kevin Zanner, Hurwitz Fine, Legal Counsel (via Zoom)
Paul Hendel, (via Zoom)

The meeting was held via Zoom in accordance with the provisions of Article 7 of the Public Officers Law, as amended effective January 14, 2022, which authorizes public bodies to conduct meetings and take such action authorized by law without permitting in public in-person access to meetings and to authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

The meeting was called to order by at 8:30 a.m. Paul Hendel announced that he was stepping down as a director and Chairman of the LDC Board. He also reported that John Misiti has been appointed by the COIDA Board to serve as the COIDA Board representative on the LDC Board.

I. Roll Call

Diane Blanchard called the roll of Board Members. Six Board Members were present, constituting a quorum of the Board.

II. Approval of Previous Board Meeting Minutes April 7, 2022

The April 7, 2022 Board meeting minutes were reviewed by the Board. A motion was made to accept the meeting minutes as presented by Kathy Blackburn, seconded by Skip Draper. Motion unanimously carried.

III. Financials

Review and Consider the Acceptance of the Monthly Financials

Michael Dobell reported on the OCLDC financials. The HUD unrestricted account balance as of 05/31/22 is \$9,318.13, and the money market account has a balance of \$84,923.30. Michael also reviewed the OCLDC Balance Sheet and Profit & Loss reports.

Motion to accept the financial report made by Bill Eick, seconded by Kathy Blackburn. Motion unanimously carried.

IV. Legal---Kevin reported that Governor Hochul extended the COVID-19 emergency order to July 14, which allows LDC and public bodies to continue to continue to meet remotely if they choose to do so.

V. Executive Session—None.

VI. Loans/Grants

Loans Aging Report--- Diane Blanchard reviewed the loan aging report with the Board.

2022 Microenterprise Grant ---Diane reported that she is in the process of applying for another grant. This grant will be for \$300,000.

VII. Operations

Diane reported that eleven members of the Spring MAP Class graduated on June 14th. The graduation was held at Gallo's Bar & Grill in Hamlin.

Participants of the MAP program to date is 557.

VIII. Projects—Michael reported he is working with Mindful Media and Cornell Cooperative Extension for grants to assist Orleans County residents. The focus is to get some online tools to help residents seeking to start new businesses and to possibly enhance the Microenterprise Program.

IX. Old Business—None.

X. New Business

Consider appointing a new Chairman of the LDC Board

A motion to appoint John Misiti as the Chairman of the LDC Board was made by Kathy Blackburn, seconded by Skip Draper and unanimously carried.

New Check Signers-----Diane stated she needed to remove Paul Hendel as a check signer for the LDC KeyBank account and to add John Misiti and Jeff Martin as new check signers.

Skip Draper made a motion to approve John Misiti and Jeff Martin as check signers, seconded by Bill Eick and unanimously carried.

Motion to Adjourn

Motion to adjourn subject to Chairman's recall made by Kathy Blackburn, seconded by Skip Draper. Motion unanimously carried.

Next meeting scheduled for August 4, 2022.

Respectfully Submitted,

Diane Blanchard