

**Board Meeting Minutes
Orleans Land Restoration Corporation**

September 8, 2023

**121 N Main St 2nd Floor Albion NY
Board Room
9:26 am**

Directors Present:

John Misiti, Chairman
Craig Tuohey, Assistant Secretary
John Fitzak, Treasurer
Skip Draper, Vice Chairman
Jeff Martin, Director
Ed Urbanik, Secretary

Directors Absent:

Carol D'Agostino, Assistant Treasurer

Also Present:

Michael Dobell, CEO/CFO
Gabrielle Barone, Vice President Business Development
Kevin Zanner, OEDA Legal Counsel
Matt Holland, Administrative Manager

- I. Roll Call-** The meeting was called to order by John Misiti at 9:26 a.m. Matt Holland called the roll. Board members John Misiti, Skip Draper, Craig Tuohey, John Fitzak, Jeff Martin, and Ed Urbanik were present, constituting a quorum of the Board.
- II. Approval of Previous Board Minutes August 11, 2023---**The August 11, 2023 Board meeting minutes were reviewed. A motion was made by Skip Draper to approve the meeting minutes as presented, seconded by John Fitzak. Motion unanimously carried.
- III. OLRC Financials**

OLRC Monthly Financial Report--- Michael presented the Financial Report for the month ending August 31, 2023. There was discussion of the impact of some upcoming projects on financials. Michael discussed an RFP for auditing services that he and Matt Holland have circulated to accounting firms.

Motion to accept the OLRC Monthly Financial Report made by Craig Tuohey, seconded by John Fitzak. Motion unanimously carried.

IV. Legal— No report.

V. Operations Report—Facilities/Sites—No report.

VI. Old Business---None.

VII. New Business – None.

VIII. Executive Session---None.

IX. Adjournment

Jeff Martin made a motion to adjourn the meeting subject to the Chairman's recall. Seconded by John Fitzak and unanimously carried at 9:34 a.m..

Respectfully Submitted,

Matt Holland