

# Orleans County Local Development Corporation

121 North Main Street  
Albion, NY 14411

Office: (585) 589-7060  
Fax: (585) 589-5258

## Agenda Tuesday March 29, 2022 at 9:00 AM

Updated: 03/25/22

- **Call OCLDC Board meeting to order-Chair**
- **Roll Call** – Calling of Board members, announcement as to whether a quorum is present
- **Approval of Previous Board Meeting Minutes**
  - *February 3, 2022 (Electronic)-Motion*
- **Financials**
  - *Consider the acceptance of the 2021 Financials/ Audit Report for OCLDC - Motion*
- **Legal-Kevin Zanner**
- **Executive Session – If Required – Motion (Including invitees)**
  - *Close-Executive Session – Motion*
  - *Action on any matters from executive session – Motion*
- **Loans/Grants**
  - No Report -
- **Operations**
  - No Report -
- **Projects**
- **Old Business**
  - **Leadership Orleans**
  - **Board Evaluations**
- **New Business**
  - Annual Meeting – By Laws (Separate Handout)
    - **Section 1. Election of officers (Page ) – Motion**
      - *Chairman*
      - *Vice Chairman*
      - *Treasurer*
      - *Secretary*
      - *CEO/CFO*
    - **Committee Appointments (Page )-Motion**
  - *Consider a resolution retaining a consultant to advise on general project and CBDG administration – Motion*
  - **Consideration of Guidelines and Policies**
    - *Investment Policy (See Governance Packet Pg. ) – Motion*
    - *Property Disposal Guideline (See Governance Packet Pg. ) – Motion*
    - *Procurement Policy (See Governance Packet Pg. ) – Motion*
  - *Consideration for the approval of the 2021 investment report -Motion*
  - *Consideration for the approval of the 2021 property report - Motion*
- **Motion to adjourn**

# 2022 OCLDC Board

Updated 03/23/22

<u>Member/Office</u>	<u>Slot Filled/Address</u>	<u>Telephone/Email/Appointment/Term</u>
Kathy Blackburn Secretary	901 West Center Street Medina, NY 14103 Business Representative – Western	585-734-5801 <a href="mailto:kblackburn@orleanschamber.com">kblackburn@orleanschamber.com</a> Appointed by: OCLDC Term: As Appointed
Skip Draper	210 William Street Medina, NY 14103 At Large	585-798-7055 <a href="mailto:skipdraper@verizon.net">skipdraper@verizon.net</a> Appointed by: OCLDC Term: As Appointed
William Eick	10471 Freeman Road Medina NY 14103 Orleans County Legislature	585-735-7363 <a href="mailto:Bill.Eick@orleansny.com">Bill.Eick@orleansny.com</a> Appointed by: Legislature Term: As Appointed
Paul Hendel Chairman	3145 North Main Street Holley, NY 14470 Member COIDA Board	585-638-5085 <a href="mailto:Fz1ny@yahoo.com">Fz1ny@yahoo.com</a> Appointed by: COIDA Term: As Appointed
Fred Miller	5 Linwood Avenue, Albion NY 14411 At Large	585-589-5573 <a href="mailto:Fred.Miller@orleansny.com">Fred.Miller@orleansny.com</a> Appointed by: OCLDC Term: As Appointed
Laura Olinger Treasurer	13936 Route 31 Albion, NY 14411 Business Representative – Central	585-589-9610 <a href="mailto:laura@bentleybrosinc.com">laura@bentleybrosinc.com</a> Appointed by: OCLDC Term: As Appointed
Jeff Martin Vice Chairman	23 Public Square, Holley, NY 14470 Business Representative – Eastern	585-391-6300 <a href="mailto:jmartin@heathmartin.com">jmartin@heathmartin.com</a> Appointed by: OCLDC Term: As Appointed
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<u>Staff</u>		
Diane Blanchard Manager	121 North Main Street, Albion NY 14411	585-589-7060 <a href="mailto:dblanchard@orleansdevelopment.org">dblanchard@orleansdevelopment.org</a> Appointed by: OCLDC Term: As Appointed
Michael Dobell CEO/CFO; Procurement Officer	121 North Main Street, Albion NY 14411	585-589-7060 <a href="mailto:jwhipple@orleansdevelopment.org">jwhipple@orleansdevelopment.org</a> Appointed by: OCLDC Term: As Appointed
Kevin Zanner OCLDC Counsel	1300 Liberty Building, Buffalo NY 14202	716-849-8900 <a href="mailto:kjz@hurwitzfine.com">kjz@hurwitzfine.com</a> Appointed by: OCLDC Term: As Appointed

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## 2022 Committee Structure

Adopted: 03/29/22

### Finance/Loan Committee

Laura Olinger  
Kathy Blackburn  
Skip Draper  
Jeff Martin

### Audit Committee

Skip Draper  
Laura Olinger  
Jeff Martin  
Paul Hendel  
William Eick  
Fred Miller  
Kathy Blackburn

### Governance Committee

Skip Draper  
Laura Olinger  
Jeff Martin  
Paul Hendel  
William Eick  
Fred Miller  
Kathy Blackburn