

**Board Meeting Minutes
Orleans Land Restoration Corporation**

October 13, 2023

**121 N Main St 2nd Floor Albion NY
Board Room
9:00 am**

Directors Present:

John Misiti, Chairman
Craig Tuohey, Assistant Secretary
John Fitzak, Treasurer
Skip Draper, Vice Chairman
Jeff Martin, Director

Directors Absent:

Carol D'Agostino, Assistant Treasurer
Ed Urbanik, Secretary

Also Present:

Michael Dobell, CEO/CFO
Gabrielle Barone, Vice President Business Development
Kevin Zanner, OEDA Legal Counsel

I. Roll Call- The meeting was called to order by John Misiti at 9:08 a.m. Michael Dobell called the roll. Board members John Misiti, Skip Draper, Craig Tuohey, John Fitzak and Jeff Martin were present, constituting a quorum of the Board.

II. Approval of Previous Board Minutes September 8th, 2023---The September 8, 2023 Board meeting minutes were reviewed. A motion was made by Craig Tuohey to approve the meeting minutes as presented, seconded by Jeff Martin. Motion unanimously carried.

III. OLRC Financials

OLRC Monthly Financial Report--- Michael presented the Financial Report for the month ending September 30, 2023.

A motion to accept the OLRC Monthly Financial Report was made by John Fitzak and seconded by Craig Tuohey. Motion unanimously carried.

IV. Legal— No report.

V. Operations Report—Facilities/Sites—No report.

VI. Old Business---None.

VII. New Business –

Consider RFP Response from EFPR Group, CPA for Audit Services

Michael reported that the OLRC received one response to the request for proposals for auditing services. He reviewed the proposal from EFPR Group CPAs, which included pricing for three and five years. The firm is the OLRC's current auditor. John Fitzak made a motion to retain EFPR Group as the OLRC auditing firm for a five-year term. The motion was seconded by Jeffrey Martin and unanimously carried.

VIII. Executive Session---None.

IX. Adjournment

Craig Tuohey made a motion to adjourn the meeting subject to the Chairman's recall. The motion was seconded by Jeff Martin and unanimously carried at 9:11 a.m.

Respectfully Submitted,

Michael Dobell