

# Orleans Economic Development Agency Proposed 2018 Operating Budget

Updated: 12/6/2018

	Jan - Jul 18	Est 2018 Year End Totals	2018 Annual Budget	2019 Annual Budget	Change 2019-2018	Comment	PARIS Report
<b>980 · Revenues</b>							
<b>2116 · Fees (specify)</b>							
2116.07 Administrative Fee	49,000.00	50,000.00		5,000.00	5,000.00		CFS
2116.01 · Application Fees	4,200.00	5,000.00		5,000.00	5,000.00		CFS
2116.03 · Economic Development Fees	155,639.39	240,000.00	170,000.00	180,000.00	10,000.00		CFS
2116.04 · Consulting	13,572.04	14,000.00	5,000.00	5,000.00	0.00		CFS
<b>Total 2116 · Fees (specify)</b>	<b>222,411.43</b>	<b>309,000.00</b>	<b>175,000.00</b>	<b>195,000.00</b>	<b>20,000.00</b>		CFS
2410 · Rental of Real Property	0.00	5,000.00	5,000.00	8,600.00	3,600.00	H&F/WNYE	RFI
<b>2706 · Grants from Local Governments</b>							
2706.01 · Empire Zone Support	0.00	4,000.00	10,000.00	5,000.00	-5,000.00		MSG
2706.02 · Grants from Local Govts - County	145,500.00	180,000.00	180,000.00	190,000.00	10,000.00	5.5% Increase-County	MSG
2706.03 · Orleans Land Restoration corp	0.00	0.00	20,000.00	20,000.00	0.00		PAS
2706.04 · Orleans County Local Development	0.00	15,000.00	15,000.00	15,000.00	0.00	See "Consulting"	PAS
<b>Total 2706 · Grants from Local Governments</b>	<b>145,500.00</b>	<b>199,000.00</b>	<b>225,000.00</b>	<b>230,000.00</b>	<b>5,000.00</b>		
<b>2770 · Other Unclassified Revenue</b>							
2770.1 · Misc. Reimbursements	151.66	150.00	250.00	250.00	0.00		OOR
<b>Total 2770 · Other Unclassified Revenue</b>	<b>151.66</b>	<b>150.00</b>	<b>250.00</b>	<b>250.00</b>	<b>0.00</b>		OOR
<b>Total 980 · Revenues</b>	<b>368,063.09</b>	<b>513,150.00</b>	<b>405,250.00</b>	<b>433,850.00</b>	<b>28,600.00</b>		
<b>522 · Expenses</b>							
<b>6460.1 · Salaries &amp; related expenses</b>							
6460.11 · Salaries & wages	133,145.04	227,325.00	227,325.00	238,700.00	11,375.00	5%	S&W
6460.13 · Social Security Expense	8,051.44	13,800.00	13,781.25	14,000.00	218.75		OEB
6460.14 · Fed Unemp Tax Exp	150.99	275.00	275.11	300.00	24.89		OEB
6460.15 · Medicare Exp.	1,883.02	2,800.00	2,811.38	3,000.00	188.62		OEB
6460.16 · NYS Re-Employment	0.00	0.00	0.00	0.00	0.00		OEB
6460.17 · NYS Unemploy. Ins.	405.84	1,000.00	997.50	1,000.00	2.50		OEB

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6460.18 · Disability Cnty Self-Ins	4,097.84	7,024.87	3,858.75	<b>6,000.00</b>	2,141.25		OEB
<b>Total 6460.1 · Salaries &amp; related expenses</b>	147,734.17	252,224.87	249,048.99	<b>263,000.00</b>	13,951.01		
6460.3 · Depreciation & amortization exp	0.00	6,000.00	6,000.00	<b>6,000.00</b>	0.00		ONE
<b>6460.4 · Contractual Expenses</b>							
~4.100 · Other personnel expenses							
~4.101 · Legal fees	18,975.19	32,528.90	25,000.00	<b>25,000.00</b>	0.00		PSC
~4.102 · Accounting fees	580.00	3,500.00	3,500.00	<b>3,500.00</b>	0.00		PSC
~4.105 · Payroll Services	1,963.80	3,600.00	3,600.00	<b>3,600.00</b>	0.00		PSC
~4.107 · Professional fees - other	8,058.28	13,814.19	3,500.00	<b>5,000.00</b>	1,500.00		PSC
<b>Total ~4.100 · Other personnel expenses</b>	29,577.27	53,443.09	35,600.00	<b>37,100.00</b>	1,500.00		PSC
~4.200 · Non-personnel expenses							
~4.201 · Supplies	2,113.24	3,622.70	2,000.00	<b>2,000.00</b>	0.00		S&M
~4.202 · Telephone	4,080.43	6,995.02	6,000.00	<b>7,000.00</b>	1,000.00		S&M
~4.203 · Postage, shipping, delivery	316.42	800.00	800.00	<b>800.00</b>	0.00		S&M
~4.204 · Equip rental & maintenance	1,161.21	1,990.65	1,000.00	<b>2,000.00</b>	1,000.00		S&M
~4.205 · Printing & copying	129.76	300.00	1,200.00	<b>300.00</b>	-900.00		S&M
~4.206 · Books, subscriptions, reference	681.75	1,000.00	500.00	<b>500.00</b>	0.00		S&M
~4.207 · Advertising expenses	44.40	100.00	0.00	<b>0.00</b>	0.00		S&M
~4.208 · Marketing	8,850.32	15,171.98	12,000.00	<b>15,000.00</b>	3,000.00		S&M
4210 · Web Site Maintenance	324.16	500.00	500.00	<b>500.00</b>	0.00		S&M
<b>Total ~4.200 · Non-personnel expenses</b>	17,701.69	30,480.34	24,000.00	<b>28,100.00</b>	4,100.00		S&M
~4.300 · Occupancy expenses							
~4.301 · Rent, parking, other occupancy	13,884.00	25,000.00	25,000.00	<b>24,348.00</b>	-652.00		OOE
<b>Total ~4.300 · Occupancy expenses</b>	13,884.00	25,000.00	25,000.00	<b>24,348.00</b>	-652.00		OOE
~4.500 · Property Management Expense							
~4.501 · Industrial Park Management	0.00	1,000.00	1,000.00	<b>1,000.00</b>	0.00		OOE
4.505 · 121 N Main St	0.00	200.00	200.00	<b>200.00</b>	0.00		OOE
~4.500 · Property Management Expense - Other	8,750.00	9,000.00		<b>0.00</b>	0.00		OOE
<b>Total ~4.500 · Property Management Expense</b>	8,750.00	10,200.00	1,200.00	<b>1,200.00</b>	0.00		OOE
~4.700 · Travel & training							

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~4.701 · Travel	2,476.01	3,000.00	3,000.00	<b>3,000.00</b>	0.00		OOE
~4.702 · Conference, convention, meeting	60.00	100.00	500.00	<b>500.00</b>	0.00		OOE
~4.703 · Staff development	0.00	0.00	500.00	<b>500.00</b>	0.00		OOE
~4.704 · Meals	827.24	1,225.00	2,100.00	<b>2,000.00</b>	-100.00		OOE
<b>Total ~4.700 · Travel &amp; training</b>	<b>3,363.25</b>	<b>4,325.00</b>	<b>6,100.00</b>	<b>6,000.00</b>	<b>-100.00</b>		OOE
<b>~4.800 · Misc expenses</b>							
~4.802 · Insurance - non-employee	0.00	0.00	2,000.00	<b>0.00</b>	-2,000.00		OOE
~4.803 · Membership dues - organization	1,160.00	2,000.00	250.00	<b>1,500.00</b>	1,250.00		OOE
~4.805 · Outside computer services	444.50	800.00	500.00	<b>500.00</b>	0.00		OOE
~4.808 · Other Reimbursements	11.78	12.00		<b>0.00</b>	0.00		OOE
~4.800 · Misc expenses - Other	5,036.81	6,000.00	1,000.00	<b>1,000.00</b>	0.00		OOE
<b>Total ~4.800 · Misc expenses</b>	<b>6,653.09</b>	<b>8,812.00</b>	<b>3,750.00</b>	<b>3,000.00</b>	<b>-750.00</b>		OOE
<b>Total 6460.4 · Contractual Expenses</b>	<b>79,929.30</b>	<b>132,260.43</b>	<b>95,650.00</b>	<b>99,748.00</b>	<b>4,098.00</b>		
<b>6460.8 · Employee Benefits</b>							
6460.81 · Health Insurance	19,819.50	30,240.00	27,000.00	<b>32,508.00</b>	5,508.00	Actual 12.06.18	OEB
<b>Total 6460.8 · Employee Benefits</b>	<b>19,819.50</b>	<b>30,240.00</b>	<b>27,000.00</b>	<b>32,508.00</b>	<b>5,508.00</b>		OEB
<b>Total 522 · Expenses</b>	<b>247,482.97</b>	<b>420,725.30</b>	<b>377,698.99</b>	<b>401,256.00</b>	<b>23,557.01</b>		
<b>Net Ordinary Income</b>	<b>120,580.12</b>	<b>92,424.70</b>	<b>27,551.01</b>	<b>32,594.00</b>	<b>5,042.99</b>		
6460.82 · Pension plan contributions	-33,486.00	-33,486.00	-33,486.00	<b>-34,927.00</b>	1,441.00	11.2018	
Depreciation Added Back	0.00	6,000.00	6,000.00	<b>6,000.00</b>	0.00		OEB
<b>Cash Flow</b>	<b>87,094.12</b>	<b>64,938.70</b>	<b>65.01</b>	<b>3,667.00</b>	<b>3,601.99</b>		

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