

**The Orleans County Local Development Corporation
Governance Committee Meeting**

February 9, 2023

**121 N Main St., 2nd Floor, Albion, New York
Board Room
8:30 a.m.**

Committee Members Present:

John Misiti, Chairman
Jeffrey Martin, Vice Chairman
Skip Draper, Director
Kathy Blackburn, Secretary
Bill Eick, Director
Fred Miller, Director

Committee Members Absent:

Laura Bentley, Treasurer

Also Present:

Michael Dobell, CEO/CFO OEDA
Diane Blanchard, OEDA Admin/MAP Manager
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel

The meeting was called to order by John Misiti at 8:30 a.m.

I. Roll Call

Diane Blanchard called the roll of Governance Committee Members. Six Committee Members were present, constituting a quorum of the Committee.

II. Approval of Previous Governance Committee Meeting Minutes—None.

III. Financials---None presented.

IV. Legal---No report.

V. Executive Session—None.

VI. Loans/Grants—No Report.

VII. Old Business---None.

VIII. New Business

Recommend or not recommend Approval of Guidelines and Policies

Recommend or not recommend Approval of the Investment Policy

Michael presented the 2022 investment policy. A motion to recommend that the Board of Directors approve the Investment policy was made by Jeffrey Martin, seconded by Skip Draper and unanimously carried.

Recommend or not recommend Approval of the Real Property Acquisition Policy

Michael presented the real property acquisition policy. No changes are being proposed to the policy. A motion to recommend the approval of the Real Property Acquisition Policy was made by Kathy Blackburn, seconded by Skip Draper and unanimously carried.

Recommend or not recommend Approval of the Property Disposal Guidelines

Michael presented the Property Disposal Guidelines. No changes to the Property Disposal Guidelines are being proposed. A motion to recommend that the Board of Directors approve the Property Disposal Guidelines was made by Skip Draper, seconded by Jeffrey Martin and unanimously carried.

Recommend or not recommend Approval of the Procurement Policy

Michael presented the Procurement Policy. No changes to the Procurement Policy are being proposed. A motion to recommend that the Board of Directors approve the Procurement Policy was made by Kathy Blackburn, seconded by Skip Draper and unanimously carried.

Recommend or not recommend Approval of the 2022 Property Report

Michael presented the 2022 Property Report. The LDC does not own any real property. A motion to recommend that the Board of Directors approve the 2022 Property Report was made by Bill Eick, seconded by Kathy Blackburn and unanimously carried.

Recommend or not recommend Approval of the Governance Committee Charter.

Michael presented the Governance Committee charter. No changes to the charter are being proposed by staff. A motion to recommend that the Board of Directors approve the Governance Committee Charter was made by Bill Eick, seconded by Kathy Blackburn and unanimously carried.

Motion to Adjourn

Motion to adjourn subject to Chairman's recall made by Kathy Blackburn, seconded by Jeffrey Martin. Motion unanimously carried.

Respectfully Submitted,

Diane Blanchard