

COIDA Governance Committee Meeting Minutes

March 13, 2020

121 N Main Street 2nd Floor Albion NY

Board Room

8:00 a.m.

Draft

Committee Members Present:

Paul Hendel, Chairman
John Misiti, Vice Chairman
Ken DeRoller, Secretary
Skip Draper, Treasurer

Committee Members Absent:

Carol D'Agostino, Member
John DeFilipps, Assistant Secretary

Also Present:

Jim Whipple, CEO/CFO
Gabrielle Barone, Vice President Development
Diane Blanchard, Micro-Enterprise Business Coordinator
Kevin Zanner, OEDA Legal Counsel
Sean Pogue, Town of Barre Supervisor

I. Roll Call---- The meeting was called to order by Chairman Paul Hendel at 8:00 a.m. The Chairman reminded the Board that the meeting is being live streamed as required by the new state law that went into effect on January 1st. Diane called the roll. Committee members Hendel, Misiti, DeRoller, and Draper were present, constituting a quorum of the Committee. Carol D'Agostino and John DeFilipps were absent.

II. Approval of Previous Board Meeting Minutes ----None.

III. Legal---No report.

IV. Old Business---None.

V. New Business---Consider the 2019 Property Report

Jim presented the 2019 Property Report. Ken DeRoller made a motion to recommend that the Board of Directors approve the 2019 Property Report as presented. The motion was seconded by John Misiti and unanimously carried (4-0-0).

VI. Executive Session

John Misiti made a motion for the Governance Committee to enter into executive session to discuss the qualifications of several candidates for the vacant COIDA Board seat. The motion was seconded by Ken DeRoller and unanimously carried (4-0-0).

At the end of the executive session discussion, Skip Draper made a motion to exit executive session. The motion was seconded by Ken DeRoller and unanimously carried (4-0-0). No votes were taken during executive session.

VII. Adjournment

John Misiti made a motion to adjourn the meeting subject to Chairman's recall, seconded by Ken DeRoller. Motion Passed. (4-0-0).

Respectfully Submitted,

Diane Blanchard