

Board Meeting Minutes

Orleans Land Restoration Corporation

April 8, 2022

**121 N Main St 2nd Floor Albion NY
Board Room
10:15 am**

Directors Present:

John Misiti, Vice Chairman
Carol D'Agostino, Director
Ed Urbanik, Director
John Fitzak, Director

Directors Absent:

Paul Hendel, Chairman
Skip Draper, Director

Also Present:

Michael Dobell, CEO/CFO
Gabrielle Barone, Vice President Business Development
Diane Blanchard, MAP Business Coordinator
Kevin Zanner, OEDA Legal Counsel

- I. Roll Call-** The meeting was called to order by John Misiti at 10:15 a.m. Diane called the roll. Board members John Misiti, Carol D'Agostino, Ed Urbanik and John Fitzak were present, constituting a quorum of the Board.
- II. Approval of Previous Board Minutes March 04, 2022---**The March 04, 2022 Board meeting minutes were reviewed. A motion was made by Ed Urbanik to approve the meeting minutes as presented, seconded by Carol D'Agostino. Motion unanimously carried (4-0-0). **M0422-001.**
- III. Financials**

Accept the OLRC 2021 Audited Financials/Audit Report (Electronic)

Michael noted that the Governance Committee reviewed and recommended that the Board accept the 2021 audited financials/audit report. Motion to accept the OLRC 2021 Audited Financials/Audit Report made by Ed Urbanik, seconded by Carol D'Agostino, and unanimously carried. (4-0-0) **M0422-002**

OLRC Monthly Financial Report--- Michael presented the monthly Financial Report for the month ending March 31, 2022.

Motion to accept the OLRC Monthly Financial Report made by John Fitzak, seconded by Ed Urbanik. Motion unanimously carried (4-0-0). **M0422-003.**

IV Legal—No report.

V. Operations Report—Facilities/Sites—No report.

VI. Old Business---No report.

VII. New Business

Consideration for the Approval of the 2021 Investment Report

Michael presented the 2021 Investment Report, which was reviewed by the Audit Committee and recommended for approval. A motion was made by Ed Urbanik to approve the 2021 Investment report, seconded by John Fitzak and unanimously carried (4-0-0) **M0422-004.**

Consideration for the Approval of the Audit Committee Charter

Michael presented the Audit Committee Charter, which was reviewed by the Audit & Finance Committee and recommended for approval. A motion was made by Ed Urbanik to approve the Audit Committee Charter, seconded by John Fitzak and unanimously carried 4-0-0) **M0422-005.**

Consideration for the Approval of the Real Property Acquisition Policy

Michael presented the Real Property Acquisition Policy. No changes are being proposed to the policy at this time. A Motion was made by Ed Urbanik to approve the Real Property Acquisition Policy, seconded by Carol D'Agostino and unanimously carried. (4-0-0). **M0422-006.**

VIII. Executive Session---None.

IX. Adjournment

Ed Urbanik made a motion to adjourn the meeting subject to the Chairman's recall. The motion was seconded by John Fitzak and unanimously carried.

Respectfully Submitted,

Diane Blanchard