

**Board Meeting Minutes
Orleans Land Restoration Corporation**

January 12, 2024

**121 N Main St 2nd Floor Albion NY
Board Room
9:00 am**

Directors Present:

Craig Tuohey, Assistant Secretary
John Fitzak, Treasurer
Jeff Martin, Director
Skip Draper, Vice Chairman
Carol D'Agostino, Assistant Treasurer

Directors Absent:

Ed Urbanik, Secretary
John Misiti, Chairman (Attended via Zoom)

Also Present:

Michael Dobell, CEO/CFO
Gabrielle Barone, Vice President Business Development
Matt Holland, Admin/MAP Manager
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel

I. Roll Call- The meeting was called to order by Skip Draper at 9:05 a.m. Matt Holland called the roll. Board members Craig Tuohey, John Fitzak, Skip Draper, Carol D'Agostino, and Jeff Martin were present, constituting a quorum of the Board. John Misiti attended the meeting via Zoom.

II. Approval of Previous Board Minutes December 8th, 2023---The December 8th, 2023 Board meeting minutes were reviewed. A motion was made by Craig Tuohey to approve the meeting minutes as presented, seconded by Carol D'Agostino. Motion unanimously carried.

III. OLRC Financials

OLRC Monthly Financial Report--- Michael presented the Financial Report for the month ending December 31st, 2023.

A motion to accept the OLRC Monthly Financial Report was made by Jeff Martin and seconded by John Fitzak. Motion unanimously carried.

- IV. Legal**— No report.
- V. Operations Report—Facilities/Sites**—No report.
- VI. Old Business**---None.
- VII. New Business** –

Complete Board Evaluations

Board evaluations were distributed to board members to be completed and submitted to Matt by February 9th, 2024.

Movement of February OLRC Board Meeting

Michael discussed moving the February OLRC board meeting to February 16th due to several board members not being available on February 9th. Jeff Martin made a motion to move the February OLRC board meeting to February 16th, seconded by John Fitzak and unanimously carried.

- VIII. Executive Session**---None.

IX. Adjournment

Carol D’Agostino made a motion to adjourn the meeting subject to the Vice Chairman’s recall. The motion was seconded by Craig Tuohey and unanimously carried at 9:09 a.m.

Respectfully Submitted,

Matt Holland