

**OLRC Governance Committee
Meeting Minutes**

February 14th, 2025

**121 N Main Street 2nd Floor Albion NY
Board Room
9:00 a.m.**

Committee Members Present:

Skip Draper, Vice Chairman
Craig Tuohey, Assistant Secretary
John Fitzak, Treasurer
Jeff Martin, Secretary

Committee Members Absent:

John Misiti, Chairman
Ed Urbanik, Member
Carol D'Agostino, Assistant Treasurer

Also Present:

Michael Dobell, CEO/CFO OEDA
Gabrielle Barone, Vice President Development
Matt Holland, OEDA Admin/MAP Manager
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel
Tom Rivers- Orleans Hub
Tim McMurray- Village of Albion Board Trustee

Roll Call---- The meeting was called to order by Vice Chairman Skip Draper at 9:11 a.m. Matt called the roll of Governance Committee members. Committee members Skip Draper, Craig Tuohey, John Fitzak, and Jeff Martin were present, constituting a quorum of the Committee.

Approval of February 16th 2024 Governance Committee Meeting Minutes (Electronic)

The February 16th, 2024 Governance Committee meeting minutes were reviewed by the Committee. A motion was made by Craig Tuohey to approve the meeting minutes as presented, seconded by Jeff Martin. Motion unanimously carried.

Legal –No report.

Old Business – None.

New Business

Recommend or Not Recommend the Approval of Guidelines and Policies

-Real Property Acquisition

Michael presented the real property acquisition policy. No changes were proposed to the existing real property acquisition policy. Jeff Martin made a motion to recommend that the Board of Directors approve the real property acquisition policy as presented. The motion was seconded by Craig Tuohey and unanimously carried.

-Property Disposal Guidelines

Michael presented the property disposal guidelines. No changes were proposed to the existing property disposal guidelines. John Fitzak made a motion to recommend that the Board of Directors approve the property disposal guidelines as presented. The motion was seconded by Jeff Martin and unanimously carried.

Recommend or Not Recommend the Approval of the Governance Committee Charter

Michael presented the Governance Committee charter. No changes were proposed to the existing governance committee charter. Jeff Martin made a motion to recommend that the Board of Directors approve the Governance Committee charter as presented. The motion was seconded by Craig Tuohey and unanimously carried.

Executive Session- None.

Adjournment

Motion to adjourn subject to Vice Chairman's recall made by Jeff Martin, seconded by Craig Tuohey and unanimously carried at 9:13 a.m..

Respectfully submitted,

Matt Holland