

Board Meeting Minutes
Orleans Land Restoration Corporation

August 16th, 2024

121 N Main St 2nd Floor Albion NY
Board Room
9:00 am

Directors Present:

John Misiti, Chairman
Jeff Martin, Secretary
Carol D'Agostino, Assistant Treasurer
Craig Tuohey, Assistant Secretary

Directors Absent:

Skip Draper, Vice Chairman
John Fitzak, Treasurer
Ed Urbanik, Director

Also Present:

Michael Dobell, CEO/CFO
Gabrielle Barone, Vice President Business Development
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel

- I. Roll Call-** The meeting was called to order by John Misiti at 10:15 a.m. Michael Dobell called the roll. Board members John Misiti, Carol D'Agostino, Craig Tuohey, and Jeff Martin were present, constituting a quorum of the Board.
- II. Approval of Previous Board Minutes July 12th, 2024---**The July 12th, 2024 Board meeting minutes were reviewed. A motion was made by Craig Tuohey to approve the meeting minutes as presented, seconded by Carol D'Agostino. Motion unanimously carried.
- III. OLRC Financials**

OLRC Monthly Financial Report--- Michael presented the Financial Report for the month ending July 31st, 2024. Michael reviewed the RFP process for consultants that is required of the OLRC for the CDBG block grant program. He also noted that he is coordinating with the OLRC's audit firm to begin the yearly financial audit process earlier than in past years.

At the conclusion of the discussion, a motion to accept the OLRC Monthly Financial Report was made by Craig Tuohey and seconded by Jeff Martin. Motion unanimously carried.

- IV. Legal—** No report.
- V. Operations Report—Facilities/Sites—**No report.
- VI. Old Business---**None.
- VI. New Business –**None.
- VIII. Executive Session---**None.
- IX. Adjournment**

Jeff Martin made a motion to adjourn the meeting subject to the Chairman's recall. The motion was seconded by Carol D'Agostino and unanimously carried at 10:21 a.m.

Respectfully Submitted,

Matt Holland