

**Orleans Land Restoration Corporation  
Audit Committee Meeting**

**March 14th, 2025**

**121 N Main St., 2<sup>nd</sup> Floor, Albion, New York  
Board Room  
9:00 a.m.**

**Committee Members Present:**

John Misiti, Chairman  
Craig Tuohey, Assistant Secretary  
John Fitzak, Treasurer  
Jeff Martin, Secretary

**Committee Members Absent:**

Ed Urbanik, Member  
Carol D'Agostino, Assistant Treasurer  
Skip Draper, Vice Chairman

**Also Present:**

Michael Dobell, CEO/CFO OEDA  
Matt Holland, OEDA Admin/MAP Manager  
Gabrielle Barone, Vice President Business Development  
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel

**Roll Call**---- The Audit Committee meeting was called to order by Chairman John Misiti at 9:30 a.m. Matt called the roll of Committee members. Committee members John Misiti, Craig Tuohey, John Fitzak, and Jeff Martin were present, constituting a quorum of the Committee.

**I. Approval of Previous OLRC Audit Committee Meeting Minutes April 12, 2024**

The April 12th, 2024 Audit Committee meeting minutes were reviewed by the Committee. A motion was made by Craig Tuohey to approve the meeting minutes as presented. The motion was seconded by Jeff Martin and unanimously carried.

**II. Financials**

**Review of the 2024 OLRC Audited Financial Statements**

The Audit Committee reviewed the 2024 draft audited financial statements as presented by David Gabel from EFPR Group. It was noted that EFPR Group reviewed the audited financial statements for the OLRC during the COIDA Audit Committee meeting. EFPR Group is issuing an unmodified (clean) opinion. The auditors also noted in their report that there were no uncorrected material misstatements. A motion to recommend that the Board of Directors accept the 2024 audited financial statements as presented was made by Jeff Martin, seconded by John Fitzak and unanimously carried.

**III. Legal---** No report.

**IV. Old Business--**None.

**V. New Business**

#### **Review of the Audit Committee Charter**

Michael presented the OLRC Audit Committee Charter to the committee. No changes were proposed to the charter. Jeff Martin made a motion to recommend that the Board of Directors approve the Audit Committee Charter as presented. The motion was seconded by John Fitzak and unanimously carried.

#### **Motion to Adjourn**

Motion to adjourn subject to Chairman's recall made by Craig Tuohey, seconded by Jeff Martin and unanimously carried at 9:32 a.m.

Respectfully Submitted,

Matt Holland