



COIDA Board Meeting Agenda

Friday April 12, 2024 8:00 AM

Updated 4/09/24

- **Call COIDA Board meeting to order-Chair**
- **Roll Call** – Calling of Board members, announcement as to whether a quorum is present
- **Approval of Previous Board Meeting Minutes**
 - **March 8, 2024 Board Meeting Minutes (Electronic) – Motion**
- **Financial** – Michael Dobell
 - **Consider the approval of the 2023 Financial/ Audit Report - Motion**
 - **COIDA/ORLF Accept Monthly Financials (Finance Package) – Motion**
 - **PILOT Report- Matt**
- **Report of Committees/Departments/Sites**
 - Business Development – Gabrielle Barone
 - Project Update – Staff
 - Facilities/Sites- Michael
 - MAP and LDC Report - Matt
 - Legal – Kevin Zanner
 - Marketing – Michael
- **Executive Session – If Required – Motion (Including invitees)**
 - **Action on any matters from executive session – Motion**
- **Unfinished Business**
 -
- **New Business**
 - **Review Project Application for RPB Baker Fruit LLC**
 - **Consider resolution authorizing the renovation of 68,000 cold storage building by RPB Baker Fruit LLC, to be located at 101 Cadbury Way in the village of Holley, NY for lease to the agency and subsequent lease to RPB Baker Fruit LLC, the execution of lease agreements, a mortgage agreement and the taking of other actions – Motion**
 - **Consider the approval of the Audit Committee Charter – Motion**
 - **Consider the approval of the 2023 Investment Report – Motion**
 - **Consider the approval of the Finance committee Charter – Motion**
 - Corporate Action-By Laws (Separate Handout)
 - **2024 Election of Officers: Chairman, Vice-Chairman, Secretary, Treasurer, Assistant Secretary, Assistant Treasurer (Bylaws Article II, Sections 1 & 9) - Motion**
 - **Appointment of CEO/CFO and Administrative Director (Bylaws Article II, Sections 11,13 & 14)– Motion**
 - **Confirm committee appointments -Motion**
 - **2024 Missions statement and measurement report - Motion**
- **Adjournment**



PROJECT APPLICATION

COMPANY CONTACT INFORMATION			
Company Name	RPB Baker Fruit LLC	Year & State Established:	2023
Company : Street, City, State ZIP	99 West Ave, Lyndonville, NY 14098		
Company : EIN	93-4568283	<input type="checkbox"/> Corporation <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> LLC <input type="checkbox"/> Other	

PROJECT CONTACT INFORMATION			
Name	David D'Anniballe	Title	Controller
Contact: Street, City, State ZIP	99 West Ave, Lyndonville, NY 14098		
Phone	585-765-2271	E-mail	ddanniballe@wnyapples.com
Architect (If Known)		Engineer (If Known)	
Contractor (If Known)	S&T General Contracting	Attorney (If Known)	Harter Secret

COMPANY INFORMATION			
Project NAICS Code	115114	Company Annual Sales	\$
Product or Services of Project	Apple Storage		
Are there competitors in NY State?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	What % of Product Sold in NYS?	

PROJECT INFORMATION			
Project Name:	Holley Storage	Site is: <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased	
Project Street, City, State ZIP	101 Cadbury Way, Holley NY		
Tax Parcel Information (SBL#)			
Statement describing the reason for Project	To retain, and increase, apple storage capabilities for HH Dobbins Inc., an apple storage, packing and sales operation in Lyndonville that serves 50 WNY farmers.		
Statement describing the physical Project (i.e. land acquisition, construction of new facility, renovation, financial etc.)	To purchase 101 Cadbury Way in Holley, and renovate the facility to increase the apple storage capabilities from 5000 bins to 10000 bins.		
Target Start Date:	April 2024	Target Completion Date:	August 2024
Current Facility Size (Square Feet):	68061	New Facility Size (Square Feet):	
Renovated Space (Square Feet):	68061	Site acreage:	5.36 Acres
If the Project will not be occupied by the Company, please provide the following information for each occupant of the Project (attach additional sheets as necessary):			
Occupant Name	H.H. Dobbins	Occupant NAICS Code	115114
Occupant Street, City, State, Zip	99 West Ave, Lyndonville, NY 14098		
Description of Occupant Business	Fruit Storage, Packing, and sales		
Square Footage within Project to be occupied (Including percentage of total square footage of Project)	68061		
Will the project result in the removal of a plant or facility of the applicant or another proposed occupant of the project from one area of New York to another area of the state? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

Will the project result in abandonment of one or more plants or facilities of the applicant or other occupant of the project located in New York State? Yes No

If the answer to either of the preceding two questions was "Yes", please answer the following two questions:

Has the applicant or another proposed occupant of the project considered removing such other plant or facility to a location outside of New York State? Yes No - If "Yes", provide separate detail.

Is the project reasonably necessary to preserve the competitive position of the applicant or another proposed occupant of the project in its respective industry? Yes No - If "Yes", provide separate detail.

Does the project include facilities or property which will be primarily used in making the following sales to customers who personally visit such facilities: (i) sales of personal property which are subject to sales tax or (ii) sales of services? Yes No

If the answer is "Yes", is the cost of the facilities or property more than one-third (1/3) of the total project cost? Yes No - If the answer to both questions was "Yes", please answer the following two questions:

Is the project a "tourism destination" which is likely to attract a significant number of visitors from outside the region? Yes No - If "Yes", provide separate detail.

Is the predominate purpose of the project to make available goods or services which would not otherwise be reasonably accessible to residents of the municipality in which the project is located? Yes No - If "Yes", provide separate detail.

REQUESTED INCENTIVES

<input type="checkbox"/> Real Property Tax Exemption	Current real property taxes being paid on Project land and/or buildings:	\$
	Estimated Value of Real Property Tax Exemption (Provided by the COIDA)	\$
<input checked="" type="checkbox"/> Sales Tax Abatement	Estimated Sales Tax abatement for construction	\$24,480
	Estimated Sales Tax abatement for fixtures and equipment	\$70,400
<input checked="" type="checkbox"/> Mortgage Tax Abatement	Estimated Mortgage Tax abatement (0.75% of new mortgage)	\$22185
<input type="checkbox"/> Orleans Revolving Loan		\$
<input type="checkbox"/> Office of Community Renewal	<input type="checkbox"/> Empire State Development <input type="checkbox"/> Other	
Provide a narrative of the need for IDA assistance:		
Provide information on alternative project locations or options being considered and competing incentives offered:		
Please confirm by checking the box, if there is a likelihood that the Project would not be undertaken but for the financial assistance provided by the Agency. If the answer is "No", then provide a separate narrative indicating why the Agency should consider the requested incentives		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the company currently subject to any job creation, employment level obligations, capital investments or other commitments resulting from previous public (state local or federal) funding? If "Yes", provide separate detail		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PROJECT COST INFORMATION

		Estimated Costs
Real Estate	Building and Land Purchase	\$ 1,200,000
Construction Costs:	Site Preparation	\$
	New Construction	\$
	Renovation	\$ 518,000
	Utilities & Infrastructure	\$ 25,000
	Transportation Access	\$
	Other	\$
Machinery & Equipment	Attach separate list of M&E	\$ 1,215,000
Training		\$
Soft Costs	Design, engineering, legal etc.	\$
Other	Labor	\$
	TOTAL PROJECT COSTS	\$ 2,958,000


PROJECT FUNDING INFORMATION

		Funding Amount
Bank Financing		\$ 2,958,000
Equity (excluding equity that is attributed to grants/tax credits)		\$
Tax Exempt Bond Issuance (if applicable)		\$
Taxable Bond Issuance (if applicable)		\$
Public Sources (Include sum total of grants and tax credits)		\$
State	Empire State Development	\$
State	Office of Community Development	\$
State	Other	\$
Federal		\$
COIDA	Orleans Revolving Loan Fund	\$
COIDA	GAIN Loan fund	\$
COIDA	Other	\$
Other Sources		\$
Other Sources		\$
Other Sources		\$
	TOTAL PROJECT SOURCES	\$ 2,958,000

EMPLOYMENT INFORMATION

Current Employment Figures:	Worldwide	70	USA	70	NYS	70
Current Full Time Equivalent (FTE) Jobs at Company in Orleans County	#	63	Current FTE Job Average Annual Wage for Company in Orleans County	\$	46,000.00	
Retained FTE Jobs Resulting From Project:	#	6	Retained FTE Job Average Annual Wage	\$	41,600.00	
New Permanent FTE Jobs created by the Project in Year 1	#	4	New Permanent FTE Jobs created by the Project in Year 2	#		
New Permanent FTE Jobs created by the Project in Year 3	#		Total New Permanent FTE Jobs created by the Project	4	Over	Years
Percentage of New Permanent FTE Jobs to be filled by residents within a 50 mile radius of the Project	%	100	Average Permanent FTE Job benefit package	<input checked="" type="checkbox"/> Retirement <input checked="" type="checkbox"/> Paid Medical <input checked="" type="checkbox"/> Vacation Time <input checked="" type="checkbox"/> Sick Time <input type="checkbox"/> Other :		
New Permanent FTE Average Annual Wage created by the Project	\$	41,600.00	Estimated number of construction jobs:	#		

AFFIRMATION

I have read and agree to the COIDA Project Fee schedule	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I understand that, in granting financial assistance, the Agency is required to comply with the NY State Environmental Quality Review Act (SEQRA) and must complete required determinations under SEQRA. The Company has completed and submitted with this Application the appropriate Environmental Review Form with respect to the Project and understands that it is required, at its sole expense, to take all necessary action in order for the Agency to comply with SEQRA.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Company is responsible for all costs and expenses incurred by the Agency in connection with this Application and the provision of financial assistance for the Project. If, for any reason, the Company fails to conclude the necessary negotiations or fails to act within a reasonable time or take reasonable or requested action in order to allow for consideration of this Application by the Agency or consummation of the financial assistance contemplated by this Application, or if the Company withdraws, abandons, cancels or neglects this Application or the Project, the Company will, upon presentation of an invoice, pay all actual costs and expenses of the Agency (including fees of Agency counsel.)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I understand that company financial statements may be required and will provide them upon request.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have received and agree to the Agency's Sales Tax Procedure. I understand that, if the Project is approved for a sales tax exemption through the Agency, the Company will be required to comply with the Sales Tax Procedure, including filing the required forms and providing information regarding the amount of sales exemptions claimed in connection with the Project. Failure to comply with Sales Tax Procedure could result in loss of benefits and recapture of sales tax exemptions claimed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I understand that if the Project receives any financial assistance from the Agency, the Company and any occupant of the Project will be required to comply with requirements regarding the listing of jobs created as a result of the Project and reporting of employment by the Company and any occupant of the Project.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I attest that the applicant and any other occupant of the project or party receiving financial assistance is in substantial compliance with applicable local, state and federal tax, worker protection and environmental laws, rules and regulations.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I understand that the submission of any knowingly false or misleading information may lead to the immediate termination of any financial assistance and the reimbursement of an amount equal to all or part of any tax exemptions claimed by reason of Agency involvement in the project.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The undersigned affirms that they have reviewed the information in this application, and to the best of their knowledge, information and belief, all statements made above and in the attached are true and accurate. This Application is subscribed and affirmed under penalties of perjury.	
Company Official's Signature: 	Print Name: David D'Anniballe
Title: Controller	Date Signed: 3/10/24

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
RPB Baker Fruit LLC				
Name of Action or Project: Holley Storage Purchase and Renovation				
Project Location (describe, and attach a location map): 101 Cadbury Way, Holley NY 14470				
Brief Description of Proposed Action: The purchase and renovation of the storage building at 101 Cadbury Way, Holley NY. The project includes renovating interior dry storage rooms to create additional apple storage rooms.				
Name of Applicant or Sponsor: RPB Baker Fruit LLC and H.H. Dobbins Inc,		Telephone: (585)765-2271 E-Mail: Brett@unitedapplesales.com		
Address: 99 West Ave.				
City/PO: Lyndonville		State: NY	Zip Code: 14098	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Village of Holley Building Permit.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		5.36 acres		
b. Total acreage to be physically disturbed?		0 acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		5.36 acres		
4. Check all land uses that occur on, are adjoining or near the proposed action:				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):				
<input type="checkbox"/> Parkland				

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

Shoreline Forest Agricultural/grasslands Early mid-successional

Wetland Urban Suburban

15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: No change is being made to the exterior of the building, so the storm water discharge will be the same as it is currently.	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

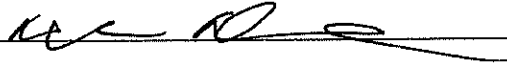
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: The site adjoins the Diaz Chemical Superfund site which is across the railroad tracks to the north of 101 Cadbury Way. Since the project is all interior work, there will be no disturbance of the soil at 101 Cadbury Way or any surrounding property.	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: RPB Baker Fruit LLC Date: 3/28/24

Signature:  Title: Controller

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____

Date: _____

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The officer has toured the proposed site, reviewed drawings, specifications, the completed SEAF Part 1 and other available material in order to support his determination for this SEAF Part 2.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

County of Orleans Industrial Development Agency

4/10/24

Name of Lead Agency

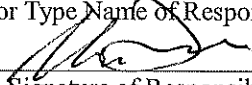
Date

Michael Dobell

CEO

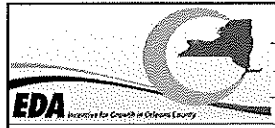
Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer



Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)



Orleans Economic Development Agency/IDA

www.orleansdevelopment.org

All values are estimated and in today's dollars
Information is provided for comparative purposes only

Cost Benefit Analysis for: RPB Baker Fruit LLC

Updated: 3/6/2024

Project Type: Manufacturing

Prepared By: Michael Dobell

Project Investment

Property Tax Information

Life of Project (years) 1

Location: Village: Holley School: Holley
Town: Murray County: Orleans

Real Property

Total Investment	\$1,743,000		
Building-Material	59%	\$306,000	
Building-Labor	41%	\$212,000	
Building/Land		\$1,200,000	
		\$1,718,000	\$1,718,000

Current Annual Property Taxes Being Paid On Project Site = \$0
Village: \$0 School: \$0
Town: \$0 County: \$0

Estimated Assessment 40% \$687,200 80% Likelihood of project being accomplished on time

Equipment Investment

Taxable	\$880,000	
Non-Taxable	\$360,000	\$1,240,000

Buy Orleans

Buy Orleans-requires that 20% of purchases be from Orleans County

Soft Costs \$0 \$0

	Policy	Eligible
Buys Orleans		
Years 1-5	30%	0%
Years 6-10	20%	0%
Years 11-15	10%	0%

Total Project Investment \$2,958,000

Benefits To Orleans County

Existing Employment		63	
New Project Employment	Year 1	4	
(cumulative)	Year 2	0	
	Year 3 on	0	
Wages/Year 1	\$416,000	\$1,664,000	\$1,664,000
Wages/Year 2	\$0	\$0	\$0
Wages/Year 3 and After	\$0	\$0	\$0
Benefits	15%		\$249,600
			\$1,913,600

Benefits To Customer

IDA PILOT-Example Purposes Only

Real Property Tax Abatement			Buy Orleans	Estimated Tax Paid
	% Paid	Tax Abated		
Year 1	100%	\$0	\$0	\$0
Year 2	100%	\$0	\$0	\$0
Year 3	100%	\$0	\$0	\$0
Year 4	100%	\$0	\$0	\$0
Year 5	100%	\$0	\$0	\$0
Year 6	100%	\$0	\$0	\$0
Year 7	100%	\$0	\$0	\$0
Year 8	100%	\$0	\$0	\$0
Year 9	100%	\$0	\$0	\$0
Year 10	100%	\$0	\$0	\$0
		\$0	\$0	\$0

Real Property Taxes

Per \$1,000	Unabated	Abated
Village	\$0.00	\$0
Town	\$0.00	\$0
School	\$0.00	\$0
County	\$0.00	\$0

Total Property Tax-Unabated \$ - \$0 \$0
Total Estimated Taxes \$0 \$0

Benefit to Orleans After Abatement

	Investment	
Local Share Sales Tax	\$1,186,000	\$47,440
Total-Project Life		\$1,961,040

Abatement/Saving

Property Tax	Year 1	Total
Sales Tax	8% \$1,186,000	\$94,880 \$94,880
Mortgage Tax	0.75% \$2,958,000	\$22,185 \$22,185
Buy Orleans		\$0 \$0
Total Benefits Received		\$117,065 \$117,065

Benefit/Cost Ratio

Orleans Benefit

Building-Material	\$306,000
Building-Labor	\$212,000
Equipment Investment	\$1,240,000
Soft Costs	\$0
Employment	\$1,913,600
Sales Tax-Construction	\$2,993,944
Sales Tax-Increased Sales (Existing Paid Property Taxes)	\$0
Property Tax Payments	\$0
Total-Orleans Benefit	\$6,665,544

COIDA Fees

Estimated COIDA PILOT/Mortgage & Sales Tax Fees	
Agency Admin.	2.00% \$59,160
Yearly Fee	\$ 500 \$500
Agency Legal Costs (Est.)	\$0
Total	\$59,660
Benefit/Cost Ratio	1.96 :1

Benefit to Customer

Real Property Tax Abatement	\$0
Sales Tax (IDA)	\$94,880
Mortgage Recording Tax (IDA)	\$22,185
Buy Orleans	\$0
Total-Customer Benefit	\$117,065

Other Estimated Fees (No PILOT)

Sales Tax	2.00% \$23,720
Benefit/Cost Ratio	4.00 :1
Mortgage Tax	0.25% \$7,395
Benefit/Cost Ratio	3.00 :1

Customer Benefit/Cost Ratio 56.9 :1

Target Benefit/Cost Ratio 30.0 :1

AFFIDAVIT OF PUBLICATION
Batavia Daily News

State of New York,
County of, Orleans County,

The undersigned is the authorized designee of Batavia Daily News, a Daily Newspaper published in Orleans County, New York. I certify that the public notice, a printed copy of which is attached hereto, was printed and published in this newspaper on the following dates:

03/19/2024

This newspaper has been designated by the County Clerk of Orleans County, as a newspaper of record in this county, and as such, is eligible to publish such notices.

Christina Henke Rea

Signature

Christina Henke Rea

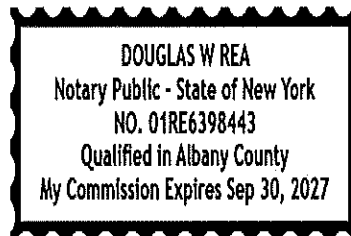
Printed Name

Subscribed and sworn to before me,

This 07 day of April 2024

Notary Signature

Notary Public Stamp



Digitally signed
by douglas w rea
Date: 2024.04.07
13:12:37 +00:00

**ORLEANS COUNTY
NOTICE OF PUBLIC
HEARING
COUNTY OF ORLEANS
INDUSTRIAL
DEVELOPMENT AGENCY
NOTICE OF PUBLIC
HEARING**

Pursuant to Section 859-a of NYS General Municipal Law, a public hearing will be conducted by the County of Orleans Industrial Development Agency (the "Agency") on April 2, 2024 at 2:00 pm regarding the project, as described below, said public hearing to take place at Village of Holley located at 1 Wright Street, Holley, New York 14470.

RPB Baker Fruit LLC has submitted an application to the Agency requesting that the Agency undertake a certain project consisting of the renovation and equipping of a storage facility to be located at 101 Cadbury Way in the Village of Holley. The Agency contemplates that it will provide financial assistance to the applicant in the form of sales and use tax exemption benefits and mortgage recording tax exemption benefits.

A representative of the Agency will present a copy of the Company's project application, which is also available for viewing on the Agency's website at <https://www.orleansdevelopment.org>. The Agency encourages all interested parties to submit written comments to the Agency, all of which will be included within the public hearing record. Any written comments may be mailed to the Agency at 121 North Main Street, Albion, New York 14411 until the comment period closes on

RPB Baker Fruit, LLC Public Hearing Minutes

April 2, 2024

1 Wright street, Holley NY 14470

Holley Town Hall

2:00 p.m.

Present:

Michael Dobell, CEO/CFO

Dave D'Anniballe, Controller

The hearing was called to order by Michael Dobell CEO/CFO at 2:00 p.m. All those in attendance were asked to sign in for recognition of meeting attendance.

Michael Dobell introduced the public hearing for RPB Baker Fruit., LLC. He discussed the project scope with those in attendance. A copy of the project application was made available to the audience for review.

Michael Dobell provided details of the proposed project

Michael Dobell mentioned the public hearing notice was published in the Batavia news on March 19, 2024.

Written comments

Michael Dobell provided written comments were being accepted by the agency until end of business on April 2, 2024.

Remarks by the company

Dave D'Anniballe was introduced by Michael Dobell. He provided additional information on the project.

Open Public Hearing to the floor for comments

Michael Dobell moved the public hearing to the public comment portion and reviewed the operating rules with those in attendance.

The following made comments during session:

None

Michael adjourned the public hearing at 2:14 p.m.

RESOLUTION OF THE COUNTY OF ORLEANS INDUSTRIAL DEVELOPMENT AGENCY AUTHORIZING THE RENOVATION OF A 68,000+/- COLD STORAGE FACILITY BUILDING BY RPB BAKER FRUIT LLC, TO BE LOCATED AT 101 CADBURY WAY IN THE VILLAGE OF HOLLEY, NEW YORK FOR LEASE TO THE AGENCY AND SUBSEQUENT LEASE TO RPB BAKER FRUIT LLC, THE EXECUTION OF LEASE AGREEMENTS, A MORTGAGE AGREEMENT AND THE TAKING OF OTHER ACTIONS.

WHEREAS, the County of Orleans Industrial Development Agency (the "Agency") is authorized under the laws of the State of New York, and in particular the New York State Industrial Development Agency Act, constituting Title 1 of Article 18-A of the General Municipal Law, Chapter 24 of the Consolidated Laws of New York, as amended, and Section 901-b of the General Municipal Law, as amended (collectively, the "Act"), to promote, develop, encourage and assist in the acquiring, constructing, reconstructing, improving, maintaining, equipping and furnishing of industrial, manufacturing, warehousing, commercial and research facilities and thereby advance the job opportunities, general prosperity and economic welfare of the people of the State of New York and to improve their prosperity and standard of living; and

WHEREAS, RPB Baker Fruit LLC, for itself or for related individuals or entities, including H.H. Dobbins Inc. (the "Company"), has entered into negotiations with officials of the Agency with respect to the development, construction and equipping by the Agency without the proceeds of a bond issue of a project (the "Project") consisting of: (i) the renovation and equipping of an existing 68,000+/- square foot cold storage facility and related site improvements (the "Improvements"); (ii) the acquisition and installation therein, thereon or thereabout of certain machinery, equipment and related personal property (the "Equipment"); and (iii) the conveyance of the Project pursuant to a lease of the Project to the Company, such Project to be located at 101 Cadbury Way in the Village of Holley, New York (the "Premises"); and

WHEREAS, the Company has submitted an application and other materials and information (collectively, the "Application") to the Agency to initiate the accomplishment of the Project; and

WHEREAS, the Application sets forth certain information with respect to the Company and the Project, including the following: that the Company desires Agency financing for the renovation and equipping of an approximately 68,000 square foot facility in order to increase its apple storage capabilities, all at a cost of approximately \$2,958,000.00; that the Company anticipates that six (6) full-time jobs will be retained and four (4) full-time jobs will be created as a result of the Project at the end of three (3) years of operation thereof; and that if Agency financing is disapproved, the Company would likely not proceed with the Project; and that, therefore, Agency financing is necessary to encourage the Company to proceed with the Project in the Village of Holley; and

WHEREAS, the Agency has reviewed the Application and prepared a cost-benefit analysis with respect to the Project, and has considered the extent to which the Project will create permanent, private-sector jobs, the value of tax exemptions to be provided, the amount of private sector investment generated or likely to be generated by the Project, the likelihood of accomplishing the proposed Project in a timely fashion, and the extent to which the proposed Project will provide

additional sources of revenue for the municipalities and school district and other public benefits that might occur as a result of the Project; and

WHEREAS, after the giving of all required notices (including published notice), the Agency held a public hearing on the Project on April 2, 2024, and has considered all oral and written presentations made at or in connection with said public hearing; and

WHEREAS, the Company will finance the Project with funding from a third party lender and has requested that the Agency execute any and all documents required by the parties, including any collateral mortgages on the Project given to secure a loan(s) obtained by the Company to finance the cost of the Project; and

WHEREAS, the Company has completed and submitted to the Agency Part 1 of an Environmental Assessment Form (“EAF”) in accordance with the provisions of the State Environmental Quality Review Act and regulations adopted pursuant thereto (collectively, “SEQRA”); and

WHEREAS, the Agency must satisfy the requirements contained in SEQRA prior to making a final determination whether to undertake the Project; and

WHEREAS, based on the Agency’s review of the Application and the EAF, the Project qualifies as a Type II action under SEQRA and therefore no further environmental review is required.

NOW, THEREFORE, THE COUNTY OF ORLEANS INDUSTRIAL DEVELOPMENT AGENCY HEREBY RESOLVES AS FOLLOWS:

Section 1. The Agency, based upon the representations made by the Company to the Agency in the Application and EAF, hereby finds and determines that the Project qualifies as a Type II action pursuant to Sections 617.5(c)(1), 617.5(c)(2) and 617.5(c)(31) of the SEQRA regulations and no further environmental review is required.

Section 2. The Project is described in the recitals to this Resolution. The financial assistance (the “Financial Assistance”) to be provided by the Agency in connection with the Project includes (i) an exemption from sales and use taxes for building materials and machinery, equipment, fixtures and furnishings purchased for incorporation into or use at the Project location having a total cost not to exceed \$1,186,000.00, and (ii) an exemption from mortgage recording tax for one or more mortgages having a principal amount not to exceed \$2,958,000.00.

Section 3. The Agency hereby determines that the Project and the financing thereof by the Agency pursuant to the New York State Industrial Development Agency Act will promote and is authorized by and will be in furtherance of the policy of the State as set forth in said Act.

Section 4. Reserved.

Section 5. The Agency hereby authorizes the Company, as an agent for the Agency, to proceed with the Project as herein authorized. The Agency is hereby authorized to acquire an interest

in the Project site and the buildings thereon, if any, and to make renovations or additions thereto. The Company is authorized to proceed with the acquisition and construction of the Project as set forth in the Project Agreement, the Agency Lease Agreement or Installment Sale Contract (as hereinafter defined).

Section 6. The Chairman, Vice Chairman, Secretary, Treasurer, and any Assistant Secretary of the Agency, the CEO/CFO and other appropriate officials of the Agency and its agents and employees, are hereby authorized and directed to do and cause to be done any and all acts and things necessary or proper for carrying out this Resolution and to complete the Project in cooperation with the Company.

Section 7. The Company is authorized, as agent of the Agency, to initiate the construction of a building or building addition constituting the Project, and the acquisition of machinery and equipment which will be a part thereof or will be used in connection therewith, and to advance such funds as may be necessary to accomplish such purposes. The designation of the Company as agent hereunder is limited to purchases of sales-taxable tangible personal property and services in connection with the Project which do not exceed a total cost of \$1,186,000.00 and shall not apply to any other purchase by the Company or any operating expenses of the Company. The Company shall report to the Agency, at such times as the Agency shall require, or as may otherwise be prescribed by the Commissioner of the New York State Department of Taxation and Finance (the "Commissioner"), the value of all sales and use tax exemptions claimed by the Company or agents of the Company or any operators of the Project, including, but not limited to, consultants or subcontractors of such agents or Project operators under the authority granted pursuant to this Resolution. A failure to report may result in the revocation of the designation of the Company as agent and repayment of any sales and use tax exemptions claimed.

Section 8. The Agency is hereby authorized to enter into a Project Agreement with respect the provision of the Financial Assistance authorized herein (the "Project Agreement"), to acquire an interest in the Project site and construct a facility thereon, and execute and deliver a lease by the Company to the Agency (the "Company Lease"), an Agency Lease Agreement (the "Agency Lease Agreement") or Installment Sale Contract (the "Installment Sale Contract") between the Agency and the Company, and such other documents as may be necessary to fulfill the intent of the parties to the transaction (collectively, the "Project Documents"), in a form satisfactory to Agency counsel. The Chairman, Vice Chairman, Secretary, Treasurer, any Assistant Secretary, or the CEO/CFO are each authorized to execute such documents and to make or approve such amendments or modifications to the Project Agreement, Company Lease, the Agency Lease Agreement, Installment Sale Contract and such other documents executed and delivered in connection therewith as they deem necessary under the circumstances provided, however, that such modifications do not materially alter the risk to the Agency.

Section 9. The Agency is hereby authorized to execute and deliver to the lender(s) one or more collateral mortgages ("Mortgage Agreement") on the Project given to secure such loans, and such other documents as may be necessary to fulfill the intent of the parties to the transaction in form satisfactory to Agency counsel, provided that the aggregate amount of such mortgages subject to the Agency exemption shall not exceed \$2,958,000.00. The Chairman, Vice Chairman, Secretary, Treasurer, any Assistant Secretary, and CEO/CFO are each authorized to execute such collateral

mortgages and to make or approve such amendment(s) or modifications to such collateral mortgages and other documents executed and delivered in connection therewith as they may deem necessary under the circumstances, provided, however, that such modifications do not materially alter the risk to the Agency.

Section 10. Any such action heretofore taken by the Company initiating the acquisition, installation and construction of the Project is hereby ratified, confirmed and approved.

Section 11. Any expenses incurred by the Agency with respect to the Project and the financing thereof shall be paid by the Company. By acceptance hereof, the Company agrees to pay such expenses and further agrees to indemnify the Agency, its members, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency with respect to the Project and the financing thereof.

Section 12. In the event the Project Documents are not executed between the Company and the Agency by the expiration date of this Resolution (as such date may be extended as provided herein) or the termination of this Resolution, the Company shall then be required to pay all sales taxes which would have been levied in connection with the acquisition, construction and installation of all improvements of the real property and the machinery and equipment which constitute the Project, as if the Agency did not have an interest in the Project from the date the Company commenced its acquisition, construction and installation. In addition, in the event, because of the involvement of the Agency, the Company claims an exemption from state sales or use tax in connection with the Project, and such exemption is claimed with respect to property or services not authorized hereunder, or which exemption is in excess of the amounts authorized hereunder, or is otherwise not permitted under this Resolution, or if the Company shall fail to comply with a material term or condition regarding the use of property or services acquired by the Company as agent for the Agency as set forth in this Resolution or in any document authorized hereunder, then the Company shall be required to remit to the Agency an amount equal to the amount of state sales and use taxes for which such exemption was improperly claimed. A failure to remit such amounts may result in an assessment against the Company by the Commissioner of state sales and use taxes, together with any relevant penalties and interest.

In addition to the foregoing, in the event the Agency determines that Company is in violation of a material term, or in the event that the Company closes the Project or relocates its operations to a location outside of the Village of Holley within the time period during which the Company is receiving Financial Assistance from the Agency or in the event the Agency determines, in its judgment, that the Company knowingly and intentionally submitted false or intentionally misleading information in its application to the Agency or in any report or certification submitted to the Agency for the purpose of obtaining or maintaining any Financial Assistance from the Agency (each referred to herein as a "Recapture Event"), the Agency may, in accordance with its policies and procedures then in effect, (i) revoke the designation of the Company and any agents of the Company (including, but not limited to, consultants, sub-contractors or equipment lessors of the Company) as agents for the Agency in connection with the Project and terminate the exemption from New York State and local sales and use taxes conferred with respect to the Project and/or (ii) require that the Company pay to the Agency an amount equal to all or a portion (as determined by the Agency in its discretion) of the total value of (x) all sales

tax exemptions claimed by the Company and any agents of the Company, including, but not limited to, consultants, sub-contractors, or any equipment lessors of the Company under the authority granted under this Resolution and the Project Agreement and/or (y) any exemption from mortgage recording tax received by reason of the Agency's involvement with the Project. If the Agency makes any of the foregoing determinations and requires a repayment of all or a portion of the Financial Assistance received by the Company, the Company shall (i) cooperate with the Agency in its efforts to recover or recapture any or all Financial Assistance obtained by the Company and (ii) promptly pay over any or all such amounts to the Agency that the Agency demands in connection therewith. Upon receipt of such amounts, the Agency shall then redistribute such amounts to the appropriate affected tax jurisdiction(s) unless otherwise agreed to by any affected tax jurisdiction.

Section 13. The Agency has made and makes no representation or warranty whatsoever, either express or implied, with respect to the merchantability, condition, environmental status, fitness, design, operation or workmanship of any part of the Project, its fitness for any particular purpose, the quality or capacity of the materials in the Project, or the suitability of the Project for the Company's purposes or needs. The Company is satisfied that the Project is suitable and fit for its purposes. The Agency shall not be liable in any manner whatsoever to anyone for any loss, damage or expense of any kind or nature caused, directly or indirectly, by the Project property or the use or maintenance thereof or the failure of operation thereof, or the repair, service or adjustment thereof, or by any delay or failure to provide any such maintenance, repairs, service or adjustment, or by any interruption of service or loss of use thereof or for any loss of business howsoever caused, and the Company hereby indemnifies and holds the Agency harmless from any such loss, damage or expense.

Section 14. Should the appropriate officers of the Agency determine, in their absolute discretion, that there is reason to believe that the activities of any past or present owner or operator of the Premises have resulted in the generation of any "hazardous substance" (as the term has been defined from time to time in any applicable federal or state law, rule or regulation), or that any party has stored, disposed or released any such substance on the Premises or within a one (1) mile radius thereof, the Agency shall be under no obligation to enter into a lease as contemplated by this Resolution.

Section 15. No covenant, stipulation, obligation or agreement herein contained or contained in the Project Documents, Mortgage Agreement or other documents, nor the breach thereof, shall constitute or give rise to or impose upon the Agency a pecuniary liability or a charge upon its general credit, nor shall be deemed to be a covenant, stipulation, obligation or agreement of any member, officer, agent or employee of the Agency in his or her individual capacity.

Section 16. Should the Agency's participation in the Project be challenged by any party, in the courts or otherwise, the Company shall defend, indemnify and hold harmless the Agency and its members, officers and employees from any and all claims, liabilities, damages or losses arising from any such challenge including, but not limited to, the fees and disbursements of the Agency's counsel. The Company shall promptly reimburse the Agency for all such costs and expenses within thirty days of the Agency's submission of an invoice to the Company. Should any court of competent jurisdiction determine that the Agency is not authorized under Article 18-A of the General Municipal Law to participate in the Project, this Resolution shall automatically become null, void and of no

further force and effect (except for the obligations in this Section 16), and the Agency shall have no liability to the Company hereunder or otherwise.

Section 17. This Resolution shall take effect immediately and shall continue in full force and effect for one (1) year from the date hereof and on or after such one (1) year anniversary, the Agency may, at its option (a) terminate the effectiveness of this Resolution (except with respect to the obligations of the Company pursuant to Sections 11, 12 and 16 of this Resolution which shall survive any expiration or termination) or (b) allow the Company additional time in which to close the transactions contemplated by this Resolution based upon affirmative actions taken by the Company to complete such transactions.

Section 18. This Resolution is subject to compliance with all local building and zoning requirements.

The above resolution was moved for adoption by _____ and seconded by _____.

ROLL CALL VOTE:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Carol D'Agostino	[]	[]	[]	[]
Merle Draper	[]	[]	[]	[]
John Fitzak	[]	[]	[]	[]
Craig Tuohey	[]	[]	[]	[]
John Misiti	[]	[]	[]	[]
Ed Urbanik	[]	[]	[]	[]
Jeffrey Martin	[]	[]	[]	[]

ADOPTED: April 12, 2024

2024 COIDA Board

Updated: 04/12/24

<u>Member/Office</u>	<u>Address/Email</u>	<u>Telephone</u>	<u>Term</u>
John Fitzak Treasurer	14435 Lakeshore Rd, Kent, NY 14477 John.Fitzak@OrleansCountyNY.gov	(585) 589-0377	12/31/23
Jeff Martin	23 Public Square, Holley, NY 14470 jckmartin@msn.com	(585) 391-6300	
Merle Draper Vice Chairman	210 William Street, Medina, NY 14103 SkipDraper@verizon.net	(585) 798-7055	12/31/23
Craig Tuohey	43 Meadowbrook Dr, Albion, NY 1411 tuohey.craig@gmail.com	(585) 259-1331	
Carol D'Agostino Assistant Treasurer	16887 Roosevelt Highway, Kendall, NY 14476 CDagostino@kendallschools.org	(585) 659-2706	
John Misiti Chairman	10894 Ryan Road, Medina, NY 14103 JMisiti@rochester.rr.com	(585) 798-3327	
Edward Urbanik Secretary	12365 Platten Rd, Lyndonville, NY, 14098 ontariothree@gmail.com	(585) 705-0383	
<u>Staff</u>			
Michael Dobell CEO/CFO	121 North Main Street, Albion, NY 14411 MDobell@orleansdevelopment.org	(585) 589-7060	
Gabrielle Barone V-P Development	121 North Main Street, Albion, NY 14411 gbarone@orleansdevelopment.org	(585) 589-7060	
Matt Holland Manager Admin	121 North Main Street, Albion, NY 14411 Mholland@orleansdevelopment.org	(585) 589-7060	
Kevin Zanner COIDA Counsel	1300 Liberty Building, Buffalo, NY 14202 KJZ@hurwitzfine.com	(716) 849-8900	

COIDA 2024

Committee Members

Adopted 04/12/24

Executive Committee

John Misiti --Chair
Skip Draper
Ed Urbanik

Audit Committee

Jeff Martin
John Fitzak
Merle Draper
Carol D'Agostino-- Chair
Craig Tuohey
John Misiti
Ed Ubanik

Governance Committee

Jeff Martin
John Fitzak
Merle Draper
Carol D'Agostino
Craig Tuohey
John Misiti -- Chair
Ed Ubanik

Finance Committee

Jeff Martin
John Fitzak
Merle Draper-- Chair
Carol D'Agostino
Craig Tuohey
John Misiti
Ed Ubanik

2024 New York State Local Public Authority Mission Statement and Measurement Report
County of Orleans Industrial Development Agency

Local Public Authority Name: County of Orleans Industrial Development Agency (COIDA)
d/b/a Orleans County Economic Agency (OEDA)

Fiscal Year: January 1, 2024 – December 31, 2024

Enabling Legislation: Industrial development agencies (“IDAs”) are formed under Article 18-A of New York State General Municipal Law, as public benefit corporations. IDAs were created to actively promote, encourage, attract and develop job and recreational opportunities and economically-sound commerce and industry in cities, towns, villages and counties throughout New York State (the “State”). IDAs are empowered to provide financial assistance to private entities through tax incentives in order to promote the economic welfare, prosperity and recreational opportunities for residents of a municipality (“Benefited Municipality”).

Mission Statement: The County of Orleans Industrial Development Agency (COIDA) actively pursues the location of new and expanding businesses. The agency facilitates development by attracting new industries, while promoting the retention and expansion of existing Orleans County businesses. COIDA delivers economic incentives to diversify the county’s tax base, spur job creation, and strengthen community vitality. The agency strives to develop the local economy in an organized, sustainable, and environmentally beneficial manner to enhance the quality of life for all those who live and work in Orleans County, New York.

2024 Measurements:

1. Secure Capital Investment Commitments
 - a. Goal: \$ 1,000,000
2. Secure Job Creation Commitments
 - a. Goal: 25 jobs.
3. Secure funding commitments for shovel-ready parks and sites
 - a. Goal: \$ 50,000

Authority Stakeholder(s): Orleans County

Authority Beneficiaries: The residents and taxing jurisdictions of Orleans County

Authority Customers: The Business Community of Orleans County

Authority self-evaluation of prior year performance (based upon established measurements):
To be provided by March 31, 2025 related to 2024 performance.

Governance Certification:

1. Have the board members acknowledged that they have read and understood the mission of the public authority?
Board of Directors Response: **Yes**

2. Who has the power to appoint management of the public authority?

Board of Directors Response: **Board**

3. If the Board appoints management, do you have a policy you follow when appointing the management of the public authority.

Board of Directors Response: **Yes**

4. Briefly describe the role of the Board and the role of management in the implementation of the mission.

Board of Directors Response: **The role of the Board regarding the implementation of the public authority's mission is to provide strategic input, guidance, oversight, mission authorization, policy setting and validation of the authority's mission, measurements and results. The role of management is to collaborate with the board in strategy development / strategy authorization and to implement established programs, processes, activities and policies to achieve the public authority's mission.**

5. Has the Board acknowledged that they have read and understood the response to each of these questions?

Board of Directors Response: **Yes**